



**Statutes
of the
ICC – International Association for Cereal Science and Technology**

Article I

Name, Location and Scope of Activity

1. The Association shall bear the name “**ICC – INTERNATIONAL ASSOCIATION FOR CEREAL SCIENCE AND TECHNOLOGY**” (**INTERNATIONALE GESELLSCHAFT FÜR GETREIDEWISSENSCHAFT UND -TECHNOLOGIE**) and shall be located in Vienna, Austria.
2. The Association shall be a non-political, non-religious and non-profit making organisation. It shall only serve idealistic and research purposes in connection with cereal science and technology in accordance with **Art. II** of these statutes.

Article II

Purposes of the Association

1. The purposes of the Association are to:
 - a) Contribute to the advancement of cereal science and technology in all its aspects
 - b) Conduct, manage, or coordinate research and research projects to support the activities emerging from a)
 - c) Study, develop and evaluate test methods in cereal science and technology and related fields,
 - d) Standardise methods identified under c),
 - e) Relate the results of scientific and technological research to the more efficient utilisation of cereals,
 - f) Establish internal bodies for purposes of training and research in the field of cereal science and technology and recognition of scientific and technical expertises.
 - g) To act as a respected source of expertise in cereal science and technology in all its aspects, for the benefit of the world community

Article III

Measures for the Achievement of the purposes of the Association

1. The Association shall seek to achieve its purposes by:
 - a) Establishing and maintaining contacts among cereal scientists and technologists, concerning scientific and technological studies with a view to taking up, promoting and coordinating research activities,
 - b) Organising programmes of lectures and discussions,
 - c) Cooperation and exchange of views with specialist institutions and organisations,
 - d) Publication of standards for test methods and similar documents in cereal science and technology and related fields,
 - e) Any other means that may serve these purposes. Examples include:

- Participation in and coordination of research projects in the field of cereal technology, food safety and renewable energy,
- Provision of experts, and advising experts,
- Publishing of technical literature.

Article IV Finance

1. The funds required for the Association shall be raised by means of subscriptions from member countries, institutions and corporate members, the amounts of which shall be determined by the General Assembly, as defined in **Art. X**.
2. Additional funds may be raised by research activities, symposia, conferences, training workshops, publications, contributions from foundations and donations from other parties.

Article V Membership

1. The Association has as regular members Country, Institutions and Corporations. The annual fees for the different categories of membership shall be as determined by the General Assembly and shall be made available on the website of the Association (www.icc.or.at).
2. In order for a country to become a member, at least one public or private institution or representative in that country must be willing to promote the activities of the Association. Such public or private institutions are called Participating Bodies.

2.1 Country Members have active voting rights at the General Assembly. The Participating Body assuming responsibility for payment of the annual subscription fee shall appoint a National Delegate and a number of Deputy National Delegates in accordance with their membership category. Membership categories shall be linked with the population of the country so that those with populations <10 million may appoint one Deputy National Delegate (maximum 2 votes), those with populations of 10-50 million may appoint up to 2 Deputy National Delegates (maximum 3 votes) and those with populations >50 million may appoint up to three Deputy National Delegates (maximum 4 votes) who may vote at the General Assembly. The tasks of the National Delegate and Deputy National Delegates shall be to maintain contact with the Secretary General of the Association and with relevant national institutions and organisations and to participate in the General Assembly.

2.2 Discounts are available for Country Members in cognisance of per capita Gross Domestic Product (GDP as defined in the World Bank Classification of countries according to income of their economies, 2008) and Human Development Index (HDI ranking based on the list for 2008 published by the United Nations Development Programme). The Participating Body assuming responsibility for payment of the annual subscription fee shall appoint a National Delegate and up to two Deputy National Delegates so that discounted Country Members may cast up to three votes on those matters to be decided by the General Assembly. The tasks of the National Delegate and Deputy National Delegates shall be to maintain contact with the Secretary General of the Association and with relevant national institutions and organisations and to participate in the General Assembly. Discounted Country Members may at any time elect to become a full Country Member and shall assume the voting rights as defined in **Art. V 2.1**.

2.3 The number of Participating Bodies in one and the same country shall not be limited provided that one of them assumes responsibility for paying the entire annual subscription fee payable by that country.

2.4 The status of Observer Country may be offered to those countries wishing to prepare for Country Membership to the Association. No fees will be payable but the status will be limited to 2 years; thereafter an application for Country Membership needs to be submitted in order to stay on the list of Association members. Observer Countries have no voting rights at the General Assembly or in connection with any other aspect of the business of the Association.

2.5 Any Country Member failing to pay the annual subscription fee for two consecutive years will lose their rights of membership beginning with the third year. They can be offered Observer Member status for two years but shall be required to pay any outstanding dues before regular Country Membership can be re-instated. The re-instatement of lapsed Country Members shall require the approval of the General Assembly.

3. Institutional Membership shall be open to scientific and technical institutes and other organisations wishing to promote the aims and activities of the Association. Institutional Members may be situated in member (as defined in **Art. V. 2**) and non-member countries. They shall have a single vote at the General Assembly. A minimum of two Institutional Members in countries with populations up to 10 million, three in countries with populations up to 50 million and four or more in countries with populations above 50 million in a single country may act as a Country Member if they wish. If the country in which the Institutes are based is already a Country Member of the Association, then they shall each continue to retain a single vote. Developing country discounts will not apply.
4. Corporate Member status shall be offered to internationally active companies, enterprises, foundations, cooperatives and organisations promoting the aims of the Association, either by financial or scientific contribution. They have the right to participate in the General Assembly, submit proposals and make motions. Individually they shall have no active or passive voting rights with respect to the activities of the Association but all Corporate Members collectively they may elect two representatives to vote on their behalf in the General Assembly. A Corporate Member may decide to become an Institutional Member at any time after having paid the appropriate subscription fee.
5. Regional Representatives may be appointed by the Executive Committee for the purpose of promoting the activities of the ICC within specified regions. Such representatives shall be eligible for a single vote at the General Assembly.

Article VI

Admission of members and termination of membership

1. Admission of membership
Admission to membership shall be decided by the General Assembly upon proposal of the Executive Committee.
2. Termination of membership
2.1 Countries, Institutions and Corporate Members may resign from the Association only at the end of each calendar year. For the purposes of the resignation the member shall notify the Secretary General in writing (letter, fax, email) not later than three months before the date at which the resignation shall take effect. Belated notification shall entail the resignation to take effect only at the end of the calendar year following the date of the intended resignation.

2.2 If a Country Member fails to pay the subscription fee for two years it will lose their rights of membership beginning with the third year. The Executive Committee can offer observer members status to defaulting country members for a period of two years.

2.3 If an Institutional or Corporate member fails to pay the subscription fee for two years it will lose rights of membership beginning the third year. Such defaulting members may re-apply for membership but the Executive Committee may require the payments of any previously unpaid fees before again granting membership. Services and discounts will not apply to defaulting members, if no advance payment for membership in the respective year is received by the end of January each year.

2.4 For the purposes of these Statutes, Members being not in arrears with the payment of any subscription fees are deemed to be members in good financial standing.

Article VII

Rights of members

1. Country Members (in good financial standing) shall have the right to:
 - a) vote at the General Assembly according to their membership category as specified in **Art. V** and **X**,
 - b) nominate an individual from that country for the position of President,
 - c) nominated an individual from that country for membership of the Executive or Governing Committees,
 - d) submit proposals to the General Assembly,
 - e) participate in defining the policies and programmes of the Association through its representative bodies according to the working rules laid down in these Statutes,
 - f) become a member of a Working Group,
 - g) lead a Working Group.
2. Institutional Members (in good financial standing) shall have the right to:
 - a) vote at the General Assembly (1 vote only),
 - b) become a member of a Working Group,
 - c) lead a Working Group
 - d) be elected as Technical Committee members.
3. Corporate Members (in good financial standing) shall have the right to:
 - a) become a member of a Working Group,
 - b) if so elected collectively by the Corporate Members, represent the Corporate Members and vote at the General Assembly.
4. Further information on the rights and benefits of membership may be obtained from the Association website (www.icc.or.at) or in writing from the Secretary General.
5. No grants or other financial benefits shall be made available to Members from the Association funds.

Article VIII

Duties of members

1. It shall be a duty of members to promote the activities of the Association to the best of their ability, to observe the statutes, bye-laws and decisions of the General Assembly and Executive Committee and to pay their subscription fees in good time.

Article IX

Representative bodies of the Association

1. The representative bodies of the Association are:
 - a) General Assembly
 - b) Executive Committee
 - c) Technical Committee
 - d) Governing Committee
 - e) Working Groups
 - f) Auditors
 - g) Arbitration Committee
2. The relationship between the representative bodies shall be as defined in the Bye-Laws of the Association.

Article X

The General Assembly

1. The General Assembly shall be composed of the National Delegates, Deputy National Delegates, Regional, Institutional Members and Corporate Member Representatives and chaired by the President, President Elect or Past President.
2. The ordinary General Assembly shall meet every two years and its tasks shall be to make decisions on the following issues:
 - a) admission of Country, Institutional and Corporate members (as defined in **Art. V.**)
 - b) appointment of the President-Elect and President.
 - c) election of members to the Executive Committee (see **Art. XI**).
 - d) election of the Auditors of the Association.
 - e) receipt of the Auditors report and approve the statement of annual accounts prepared and submitted by the Executive Committee.
 - f) determination of the subscription fees and approval of relevant budgets.
 - g) approval of the progress report of the Technical Committee.
 - h) adoption of draft standards, standards and other documents.
 - i) amendment of the Statutes and Bye-Laws
 - j) termination of memberships.
 - k) deliberation upon any other items placed upon the agenda.
 - l) winding up the Association.

One calendar month prior to the General Assembly, the President shall distribute an agenda. Up to two weeks prior to the General Assembly any Member may request to addition of items to the agenda.

3. In the General Assembly only National Delegates, Deputy National Delegates, Institutional, Regional and Corporate member representatives who are in good financial standing with the Association shall have the right to vote. Each individual eligible to vote shall have only one vote to cast.
4. A delegate or representative who cannot attend a meeting of the General Assembly may arrange to be represented by a deputy who shall have the right to vote on his/her behalf. Or they may communicate the direction of their voting preferences on agenda items in writing or electronic form to the President who will act as their proxy and cast their votes according to their wishes at the meeting. The President shall reveal to the assembled delegates the (anonymous) totals of the proxy votes which have been received when the relevant agenda topic is first introduced.

5. The General Assembly shall have a quorum if collectively at least one third of the delegates entitled to vote are present, or are represented by deputies, or have communicated their voting preference to the President in advance of the meeting.
6. The decisions of the General Assembly may be made in written or electronic form, if any delegate entitled to vote has been granted the possibility to vote and with such decisions requiring the same quorum and voting majorities as when the General Assembly meets in person.
7. All decisions shall require a simple majority of the members entitled to vote. In the case of a tie the President shall have the casting vote.
8. Extraordinary General Assemblies may be convened
 - a) By the decision of the President
 - b) At the written request of at least one tenth of the members eligible to vote. In this case the meeting shall be convened on a date within three months after receipt of the request.
 - c) By decision of the General Assembly.
10. Winding up of the Association
 - 10.1 The voluntary winding-up of the Association shall be decided upon by an Extraordinary General Assembly specifically convened for this purpose. The decision shall be made by a two-thirds majority of all valid votes cast.
 - 10.2 The Extraordinary General Assembly shall decide upon the disposal of the assets of the Association; they shall be made available for a charitable cause (especially in the area of research) and the Auditors shall be entrusted with the execution of this decision.

Article XI

The Executive Committee

1. The Executive Committee shall consist of up to twenty-four members and shall include the President, the President Elect, the Past President, the Technical Director and members as voted by the General Assembly, including Corporate Member and Regional representatives. The members are elected for a six year term with the possibility for re-election.
2. The tasks of the Executive Committee shall be to:
 - a) propose the admission of members to the General Assembly,
 - b) appoint the Secretary General and Deputy Secretary General,
 - c) exercise financial supervision through the Governing Committee,
 - d) appoint the Technical Director,
 - e) set up Working Groups and appoint their chairs,
 - f) receive recommendations for awards of Honorary Presidency, Fellowship of the ICC Academy and the conferring of ICC medals through the ICC Academy.
 - g) handle all matters of the Association not expressly reserved for the General Assembly.
3. The Executive Committee shall have a quorum if at least one third of its members are present and shall take decisions by a simple majority. In the case of a tie the President shall have a casting vote.

4. The decisions of the Executive Committee may be made in written or electronic form with such decisions requiring a quorum of at least one third of its members having voted (if any delegate entitled to vote has been granted the possibility to vote). Decisions shall be made on a simple majority. In the case of a tie the President shall have a casting vote.
5. The Executive Committee may set up Sub-Committees to assist in the exercise of its function.

Article XII
Governing Committee

1. The Governing Committee shall comprise the Past President (as Chair), the President, President Elect, Honorary Presidents and up to 3 invited persons.
2. The Governing Committee shall advise the Executive Committee on the following matters:
 - a) The financial position within the Association,
 - b) The appointment of staff by the Association,
 - c) Staff employments conditions within the Association,
 - d) Resources and operational requirements for the offices of the Association,
 - e) Representation by the Association at meetings and conferences,
 - f) Contract arrangements relevant to the functions of the Association.

Article XIII
The Technical Committee

1. The Technical Committee shall consist the Technical Director or in his/her absence the President Elect, and the Chairs of the Working Groups.
2. The Technical Committee shall have the following task:
 - a) To review the progress of the work of the Working Groups,
 - b) To present to the Executive Committee proposals for standard methods and new Working Groups.

Article XIV
Working Groups

1. Individual Working Groups shall be composed of experts willing to cooperate under the direction of a Chair in the study, development and evaluation of cereal testing methods and in advising on special problems in cereal science and technology.
2. The Chair of a Working Group shall be appointed by the Executive Committee and report to the Technical Director.

Article XV
The ICC Academy

1. The ICC Academy and its functions shall be defined by a series of Bye-Laws.
2. It shall exist to recognise cereal scientists, technologists and other individuals deemed to have made significant contributions to cereal science and the aims and objectives of the ICC. The award shall be that of a "Fellow of the ICC Academy".
3. The ICC Academy may propose candidates for Honorary Presidency and recipients of ICC medals.

4. Members of the ICC Academy shall consider nominations and recommend their acceptance (or otherwise) to the Executive Committee based on a simple majority vote by the existing Fellows. Voting will be in electronic form.

Article XVI

Arbitration Committee

1. The final decision in all disputes arising within the Association shall rest with the Arbitration Committee.
2. In the event of disputes an Arbitration Committee shall be formed by each party to a dispute electing two members to act as Arbitrators who in turn, shall elect another member to act as Chair of the Arbitration Committee.
3. If no agreement can be reached on the election of the Chair, he/she shall be elected by the Executive Committee or, if the latter is itself a party to the dispute, by the General Assembly.
4. The Arbitration Committee shall have discretionary powers and shall make their decisions to the best of their knowledge and ability. The Arbitration Committee shall decide by a simple majority. In the case of a tie the Chair shall have the casting vote.
5. No appeal against the decision of the Arbitration Committee is possible.

Article XVII

Officers of the Association

1. The officers of the Association are:
 - a) President (as defined in **Art. XVIII**)
 - b) President Elect (as defined in **Art. XVIII**)
 - c) Past President (as defined in **Art. XVIII**)
 - d) Secretary General (as defined in **Art. XIX**)
 - e) Deputy Secretary General (as defined in **Art. XIX**)
 - f) Technical Director (as defined in **Art. XX**)
 - g) Auditors (as defined in **Art. XXI**)

Article XVIII

The President Elect, President and Past President

1. The President shall chair the meetings of the General Assembly and Executive Committee and shall execute their decisions.
2. The normal terms of the Presidency shall be as follows:
two years President Elect
two years President
two years Past President
3. In exceptional circumstances candidates may be proposed for the Presidency for periods of time of less than two years by the current President and Governing Committee for approval by the General Assembly.
4. The President shall represent the Association with official bodies and other relevant organisations.
5. Together with the Secretary General, the President of the Association shall confirm decisions and sign such documents as commit the Association in any way.

6. The President Elect and the Past President shall assist the President in the performance of his/her duties and shall act in his/her place if the President is unable to fulfil his/her duties.
7. If the Technical Director is unable to perform his/her duties the President Elect shall take over his/her responsibilities until such time as another Technical Director may be appointed.
8. The Past President shall assume the responsibility for chairing meetings and supervising actions of the Governing Committee.

Article XIX

The Secretary General and Deputy Secretary General

1. The Secretary General shall be elected by the Executive Committee for a four-year term with the possibility of re-election.
2. The Secretary General shall have the following tasks:
 - a) Recruit members for the Association and provide the membership with appropriate support.
 - b) To act as liaison officer between the Association and international, regional and national professional organisations and official bodies.
 - c) To provide the officers of the Association and members with all the information they may need for the efficient running of the Association.
 - d) To supervise the management of the finances, preparation of the budget and annual financial statement in accordance with Art.21 VerG (Vereinsgesetz - Associations Act).
 - e) To prepare an annual report about the activities and financial situation of the Association.
3. The Secretary General shall have the right to recruit staff required to establish and run the office of the Association.
4. The Deputy Secretary General shall assist the Secretary General in the performance of his/her duties and shall act in his place if the Secretary General is unable to fulfil his/her duties.

Article XX

The Technical Director

1. The Technical Director shall act as Chair of the Technical Committee and supervise the work of the Working Groups.
2. The Technical Director shall act as liaison officer between the Executive Committee and the Chairs of Working Groups.

Article XXI

Auditors

1. The General Assembly shall elect two Auditors for a four year term. They shall supervise the managements of the Association's finances with regard to the observance of the proper rules of accounting and the disposition of the Association's funds in accordance with the statutes, within four months from the date of submission of the annual financial statement (balance sheet) in accordance with Art. 21VerG (Vereinsgesetz - Associations Act). They shall submit an annual audit to the General Assembly. The accounting (fiscal) year is identical with the calendar year.